

**CITY OF BERKELEY**  
**MEETING OF THE PERSONNEL BOARD**  
**\*\*\* NEW LOCATION \*\*\***  
**1301 Shattuck Avenue**  
**Live Oak Community Center, Fireside Room**  
**Berkeley, CA 94704**  
**DATE: March 6, 2023    TIME: 7:00 P.M.**

**Secretary: Aram Kouyoumdjian, Human Resources Department**  
**2180 Milvia Street, First Floor, Berkeley, CA 94704**  
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**MEETING MINUTES**

I. Call to Order                    7:02 P.M.

II. Roll Call

Members Present: Robert Dixon (Chair), Maya Karpinski, Mary Kay Lacey, Nic O'Loughlin, Jenny Wenk, Darryl Bartlow (Late)

Members Absent: Aviva Gilbert (Vice Chair)

Staff Present: Aram Kouyoumdjian (Director of Human Resources); Monica Walker (Human Resources Manager); Jessica Lewis (Human Resources); Joy Brown (PW Operations Manager)

Public Attendance: None

III. Public Comments

Cordell Hindler: For the next agenda, the Personnel Board should schedule a retreat to go over the expectations for 2023. I am also in full support of the classifications on the agenda.

In this portion of the agenda, the Chair requested that City Council's Employer of Choice action item be added to the next agenda; the Chair also indicated that he would invite the City Auditor to a future meeting to discuss her recruitment/retention audit.

**ACTION ITEMS:**

IV. Approval of Minutes of Meeting on February 6, 2023

**Action:** MSC: (Wenk/Lacey) to approve the minutes of the meeting on February 6, 2023.

**Vote:** Ayes: Dixon, Karpinski, Lacey, O'Loughlin, Wenk  
Noes: None  
Abstains: None  
Absent: Bartlow, Gilbert

V. Request for Extension of Temporary Animal Services Assistant

**Action:** MSC: (Wenk/O’Loughlin) to approve the Request for Extension of Temporary Animal Services Assistant.

**Vote:** Ayes: Dixon, Karpinski, Lacey, O’Loughlin, Wenk  
Noes: None  
Abstains: None  
Absent: Bartlow, Gilbert

VI. Recommendation to Create New Classifications of Electrical Supervisor and Communications Supervisor in Public Works, Facilities Division (International Brotherhood of Electrical Workers Union - IBEW)

**Action:** MSC: (Lacey/Wenk) to approve the Recommendation to Create New Classifications of Electrical Supervisor and Communications Supervisor in Public Works, Facilities Division (International Brotherhood of Electrical Workers Union - IBEW)

**Vote:** Ayes: Dixon, Karpinski, Lacey, O’Loughlin, Wenk  
Noes: None  
Abstains: None  
Absent: Bartlow, Gilbert

**INFORMATION ITEMS:**

VII. Remote Participation Under AB 2449 – Discussion Only

VIII. Director’s Report – Updates from HR Director – Discussion Only

The director’s updates included the first phase of the Employer of Choice initiative, changes to the City’s COVID policies, and intended revisions to the Training plan for the City workforce.

IX. Copy of Berkeley Matters – Discussion Only

X. Adjournment 8:03 PM